

Madison County Music Educator's Association
Meeting Minutes

Thursday, September 22, 2016

Quack's, Madison, NY

Districts Represented, Brookfield, Camden, Canastota, Cazenovia,
DeRuyter, Hamilton, Madison, Morrisville-Eaton, Oneida,
Vernon-Verona-Sherrill

**Note: if you were in attendance at the meeting and your school is not listed, please
make sure you sign the attendance sheet.*

I. Meeting called to order at 6:49 PM

II. A. Secretary's Report – Lisa Stearns
Motion to accept: Jamie McCarthy
Second: Bill McCoy
So Moved

**Thank you notes from retirees shared*

**CONFERENCE ALL-STATE:*

- Camden: Cassandra Dolan, Sierra Scott – Mixed Chorus; Jack Smith – Symphonic Band
- Cazenovia: Megan Schwartz, Zachary Simms – Mixed Chorus; Shao Demyttenaere – Woman's Chorus; Katelyn Hale – Symphonic Band
- Chittenango: Philip Abell – Mixed Chorus; Jonah Capella – Orchestra
- Oneida: Lauren Smith, Kevin Spooner – Mixed Chorus
- Madison: Taylor McNamara – Alternate Mixed Chorus
- Morrisville-Eaton: Alyssa Smalley – Alternate Mixed Chorus

B. Treasurer's Report – Jamie McCarthy

NOTICE:

- Please read the following hand out from the meeting:

1. Because we have had virtually zero financial activity since the June Report, I did not run the large spread sheet that I usually have as a treasurer's report. I instead have attached June's report on the back of this, so you can refer to it, if you have any questions on balances, etc. I will run a FULL report for our next meeting, once we have settled issues with dues, audition fees, and participation fees.
2. Currently, the biggest issue in the "treasurer world" is the proper invoicing of dues/participation fees. Mainly, where that invoice needs to be sent to, who it needs to be made out to, and what date it needs to be made out.
 - a. I have asked in the past that if you plan to use Arts in Ed, that you notify me ahead of time. Some districts made this decision late in the season, so they were invoiced as a district, and now need new invoices.
 - b. When I provided these new invoices, we have had issues with dates, because BOCES will not pay an invoice that is dated before you completed the purchase order. In other words if I send out invoices with July 1, on them, and your district does not get around to processing a purchase order until July 31, BOCES won't pay the invoice.
 - c. While I encourage schools to use the arts-in-ed program, because of the aid it will provide to your district, it is getting VERY tricky on my part, to figure out which district is doing what, etc. In the end, it results in MCMEA waiting for their money. For some of our districts, the purchase orders have yet to be processed.
 - d. Attached you will find a mock up invoice, that I think will solve our problem, but I would like your feedback on it.
2. The other issue is that I need to know who your "District Contact" is. Some smaller schools do not have department chairs. In some cases we are waiting on payment for participation fees because I am invoicing your district, but it is not necessarily going to the right person. If I could have ONE person from each district email me who their "District Contact" is for this year, I will make sure that all treasurer correspondence is sent to them.
3. Lastly, if you are a school that uses an open purchase order, please pay attention to the following. For example one MCMEA PO that covers your dues, auditions, and participation fees, I request that you send a copy to me, and to this year's audition chair. That way your "proof of payment" is already in their hands, and I do not have to run around making copies and sending them before audition deadlines.

Also – Each school please send the name of the Business Office/Administrator that should receive invoices sent from MCMEA to Jamie as soon as possible.

C. Vice-President's Report – Kevin Johnson

- **Audition Festival Registration Deadline is October 7th**

2016 – 2017 Audition Sets and Songs:

7-8 Band – Set B

9-12 Band – Set D

7-8 Chorus – “How Fair A Rose”

9-12 Chorus – “Now Is The Month Of Maying”

Orchestra – Set C

D. President's Report – Maveret Umstead

INTRODUCTION OF NEW TEACHERS:

DeRuyter: Kylie Stenger – UPK, 2, 4 -12 Vocal; Aaron Browka – K, 1, 3 Vocal

Hamilton: Stephanie Mahoney – 7-12 Vocal

Morrisville/Eaton: Amanda Yeoman – Elementary GM, Lessons

Oneida: Melinda Feldmann – 6-8 Chorus, 7 GM

VVS: Kristen Bowman – PK-8 Vocal/General; Adam Chandler – PK-6 Vocal/General; Alex Paige – HS Strings/GM; Meghan Tompkins – 4-6 Strings

County President's Meeting – as reported by Bill McCoy –

- There is a change in the NYSSMA Insurance coverage – more extensive

Insurance certificates will be out before the October Festival as per Jamie McCarthy

- NYSSMA Solo Festival fees are increasing – be aware

E. Choral Representative Report: Amanda Hughes

- 2016-17 Festivals

9-12 Chorus – Kim Nethaway – Conductor
Heather O’Connell –Accompanist/Chair
7-8 Chorus – Anna Taube – Conductor
Melinda Feldmann – Accompanist
Chair needed
6th Chorus – Conductor – Jen Rafferty
Accompanist – Aimee Mumford
Chair – Kelsey Wisner

F. Orchestra Representative: Jen Guhin

- Audition Set C has been mailed
- 2016-17 Festivals:

9-12 Orchestra: **Chair – needed**
Conductor – TBA

6-8 Orchestra: Conductor – Mary Coburn
Chair – Brenna Ogilvie

***** Band Teachers: Please make sure to have your students check the box indicating interest in Full Orchestra on the All-County Audition Form**

G. Band Representative: Dave Hawthorne

Information from March meeting:

2016-2017 Festivals:

5-6 Band – Margie Hawthorne – Conductor
George Jwied – Chair

7-8 Band – Lisa Stearns – Conductor
Jeanne Pizzuto-Sauve – Chair

9-12 Band – Marty Hollister - Conductor
Nick Anderalli – Chair

H. Audition Chairperson – Kevin Johnson

***** Cazenovia will be hosting All-County auditions this year. Information about the October 29th auditions is below.**

Links were sent to the new Google Doc Registration form. One will be sent to each school district in order to easily keep track of how much each district owes for registration fees.

All you need to do is enter names, instruments and levels of your students (Jr. High or Sr. High) and then close the document. It saves any edit's automatically. It also automatically tally's up your registration fees.

I will be using the e-mail addresses in the MCMEA handbook, so hopefully your district is up to date. If not, please share the document with the appropriate teachers.

Thank you!
Kevin Johnson
Cazenovia Schools.

Madison County Music Educators Association

All-County Audition Festival – Cazenovia High School

Saturday, October 29, 2016

9-12 Band 7-8 Band 6-8 Orchestra

9-12 Band– Prepare the etudes from SET D

7-8 Band – Prepare the etudes from SET B

6-8 Orchestra – Set C

Students are responsible for their assigned etudes, sight reading, and the following SCALE REQUIREMENTS:

9-12 BAND

- 1. Prepare and memorize any 7 scales**
- 2. The judge will choose 3 for you to perform**

NO CHROMATIC SCALE IS REQUIRED

7-8 BAND

1. Prepare and memorize any 5 scales
2. The judge will choose 3 for you to perform

6-8 ORCHESTRA

1. Prepare and memorize any 7 scales
2. The judge will choose 3 for you to perform
3. One scale must be performed in 2 octaves

*****RUDIMENT REQUIREMENTS:**

7-8 Grade Rudiments: NYSSMA Level 2
9-12 Grade Rudiments: NYSSMA Level 4

TEACHERS

All registration forms and fees - \$5.00 per student, per audition time - are due no later than Friday, October 7

You may pay by Check or School PO made out to MCMEA

If you have any questions please feel free to contact me,

Kevin Johnson, at (315) 427-7495

or email kjohnson@caz.cnyric.org

- I. Web Master – Matthew Stearns (Acting)
 - Everyone will need to update their information to ensure accuracy. This must be done by 9/30/2016.
 - **Please refer to the e-mail Matt sent out for instructions.**

The old directory has been deleted so there is no confusion.

Only those who have updated their information will be on the official email/contact list. Those who have not updated will be contacted so they will not miss important information. Please take care of this at your earliest convenience.

After 9/30, a new directory with everyone's information will be created.

Website will contain an Advocacy section as well. If anyone has any documents they have found useful, please forward and they will be shared on "Members Only".

"Past Programs" is now accessible by everyone. No password is required. Work is in progress on updating last year's programs.

The MCMEA Music Library is also on the website.

J. Government Relations – Nick Anderalli
- No report

K. Festival Chairperson – Matthew Stearns
- Chittenango is excited to host –
everything is on schedule.
Information will be sent out by the end of 2016.

Public Relations – Matthew Stearns
Reminder e-mails will be sent out once the All-County ensembles have been chosen to identify any students who cannot be photographed or mentioned in any publicity.

III. OLD BUSINESS:

- Amanda Hughes – Choral Rep.
6th Grade Chorus – Re: More representation from smaller schools
When each district submits their names, they will also include an alternate. If alternates are needed, the selection process will begin with the smaller districts first.

- Scholarship thank you notes shared

I. NEW BUSINESS:

- Matthew Stearns appointed to Web Master
All in Favor
- Motion to approve the following additions to the Handbook under General Guidelines for MCMEA Adjudicators:
Kevin Johnson
Second – Jamie McCarthy
PASSED

Suggestions for additions to "General Guidelines for MCMEA Adjudicators" on page 3 of MCMEA Handbook

#1. Judges who wish to do so may use a recorder to record prepared materials only (judge to furnish own recorder). This recording is to be used only for the personal reference of the judge to resolve questions concerning ranking.

#2. No one should be allowed in the audition room except the student.

#3. The order of the audition will be:
1. Scales/rudiments/required tuning exercises
2. Prepared etudes
3. Sight-reading

#4. Students are required to perform from memory three (3) one-octave major scale chose from the above prepared scales. A missed note receives no credit for the scale

#5. The following numerical rating will be used:

Junior High	Senior High
No scales correct - 0 points	No scales correct - 0 points
One scale correct - 1 point	One scale correct - 1 point
Two scales correct - 4 points	Two scales correct - 4 points
All scales correct - 5 points	All scales correct - 5 points

#6. For Etudes, refer to all the categories when deciding on the overall score. Please feel free to use any comments that will help you create your proficiency list.

#7. When administering the sight-reading, please physically point out the time signature, key signature and give the tempo with a metronome. Turn the metronome off and allow each student 1 minute of study time before the tempo is reestablished.

#8. Only allow 2 stops during sight-reading. The audition will terminate at the third stop.

#9. Use the following scale Sight-Reading evaluation:
0 points - Shows no sight-reading ability
1-3 points - Shows little sight-reading ability
4-6 points - Shows moderate sight-reading ability
7-8 points - Shows great sight-reading ability
9-10 points - Near perfect sight-reading ability.

#10. In the event that a student shows up who has prepared the wrong set of etudes, please immediately call for the Audition Chairperson.

- Motion by Kevin Johnson to adopt a 5 point scale system for Woodwinds and Brass

TABLED

- Motion by Jamie McCarthy for a \$500.00 donation to Central Winds to help fund the Chicago Conference trip.

Second: Heather O'Connell

PASSED

AMEND TABLED MOTION:

Motion by Kevin Johnson to adopt a 5 point scale system for Woodwinds, Brass and Mallets.

Second: Dave Hawthorne

PASSED

- Motion by Kevin Johnson that the 5 points taken from the scale section be added back in under the performance Etudes.

Second: Dave Hawthorne

PASSED

- Motion by Bill McCoy that the Percussion Rudiments adopt the 5 point system as well.

Second: Kevin Johnson

PASSED

IV. Dates and Reminders:

2016-2017 Festival/Meeting Dates:

Saturday, 10/29/16 – Auditions –Cazenovia

Fri/Sat 1/20-21/17 – Festival – Chittenango

Saturday, 1/28/17 – Auditions – Cazenovia

Fri/Sat 3/17-18/17 – Festival – Canastota

Oneida Performing Arts Series – Oneida High School

Board members/Grant writers needed.

Season Tickets - \$60.00 - \$70.00

If interested, contact Dave Hawthorne

Music Educator's Conference Day – October 21, 2016

Band Directors:

Professional Learning Community Meetings:
9/30, 1/12/17, 4/12/17, 6/9/17
Register through My Learning Plan
For more information, contact Margie Hawthorne

Young Musicians Project: Rome Free Academy
“Bravo Brass and Percussion” 11/15/16
“Wild Winds” 11/17/16
Margie Hawthorne sent an e-mail out with information

V. Adjournment:
Motion to adjourn: Jamie McCarthy
Second: Nick Anderalli
Meeting Adjourned: 7:43 PM

Respectfully Submitted,

Lisa A. Stearns
MCMEA Secretary
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